

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year:

2013-2014

I. Details of the Institution

1.1 Name of the Institution

Shri Swami Vivekanand Shikshan

1.2 Address Line 1

A/P-Kapashi, Tal-Shahuwadi, Dist-
... ..

Address Line 2

A/P-Kapashi, Tal-Shahuwadi, Dist-

City/Town

Kapashi

State

Maharashtra

Pin Code

416241

Institution e-mail address

ssgmk@rediffmail.com

Contact Nos.

02329254642

Name of the Head of the Institution:

Prin. Sakharam Tukaram
Shingate

Tel. No. with STD Code:

02329254642

Mobile:

9420466900

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C ⁺	60.50	August 2003	Aug2003to Aug2008
2	2 nd Cycle	C	1.83	August2013	January 2013 to Jauary2018
3	3 rd Cycle	---	---	---	---
4	4 th Cycle	---	---	---	---

1.7 Date of Establishment of IQAC :

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-2013 submitted to NAAC on (24/08/2014)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Shivaji University, Kolhapur

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="---"/>		
University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE	<input type="text" value="---"/>
DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="00"/>		
2.3 No. of students	<input type="text" value="02"/>		
2.4 No. of Management representatives	<input type="text" value="02"/>		
2.5 No. of Alumni	<input type="text" value="02"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>		
2.8 No. of other External Experts	<input type="text" value="02"/>		
2.9 Total No. of members	<input type="text" value="19"/>		
2.10 No. of IQAC meetings held		02	
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="02"/>	Faculty <input type="text" value="02"/>
Non-Teaching Staff Students	<input type="text" value="02"/>	Alumni <input type="text" value="02"/>	Others <input type="text" value="---"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

√

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC helped to maintain discipline and smooth functioning of all activities in College.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To implement strictly research culture in the College	Succeeded, to some extent, to inculcate research culture in the College.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	---	---	---	---
UG	08	08	---	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others	---	---	---	---
Total	08	08	---	---
Interdisciplinary	02	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All
Trimester	---
Annual	---

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, revision and up gradation of syllabi is done by the University to which the College is affiliated.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	13	09	04	---	02

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
---	02	---	---	---	---	---	---	---	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	12	04
Presented papers	---	17	---
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In addition to teaching our faculties make use of audio-visual aids such as Overhead Projector, L.C.D., Television and so on. For inculcating research culture stress is given on research projects.

2.7 Total No. of actual teaching days during this academic year

210

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Evaluation, Moderation
Photocopy, Revaluation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-

All

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.I	109	10.24	29.65	21.14	14.70	8.87
B.A.II	76	1.31	17.10	15.78	5.26	35.52
B.A.III	57	8.77	22.80	40.35	1.76	00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Actually, faculties of the College are devoted to

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculties benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation Programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	01	00	01
Technical Staff	03	01	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

Following are the initiatives of IQAC that Sensitize/Promote Research Climate in the institution:

- Organising Seminars
- Display of Wallpapers
- Subject Associations
- Providing leaves for research work and so on.

3.2 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	---	---	---	---
	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details on research publications

	International	National	Others
Peer Review Journals	04	---	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the	---	---	---	---

University/ College				
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	---
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

02

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="---"/>		
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="03"/>	Any other	<input type="text" value="---"/>

3.2.6 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Gathered and contributed funds for communal harmony as the part of social responsibility.
2. Various N.S.S. activities such as free HB check-up camp for women, construction of rivulets, village cleaning organized for the benefit of the society residing in the vicinity of our College.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.75 acres	---	---	1.75 acres
Class rooms	08	---	---	---
Laboratories	---	---	---	---
Seminar Halls	01	---	---	---
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	---	12	UGC	12
Value of the equipment purchased during the year (Rs. in Lakhs)	---	.51998	UGC	.51998
Others	---	.40445	UGC	.40445

4.2 Computerization of administration and library:

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4157	4,60,000	91	14,000	4248	4,74,000
Reference Books	6292	50,0000	252	35,000	6544	50,35,000
e-Books	nil	---	---	---	---	---
Journals	14	5101	---	---	14	5101
e-Journals	5000+(N-list)	5,000	1	5,000	1	5,000
Digital Database	---	---	---	---	---	---
CD & Video	50	5,000	---	---	50	5,000
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	01	VPN connection	---	---	01	08	---
Added	03	---	---	---	---	---	---	---
Total	13	---	---	---	---	---	---	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The College provides computer and internet access to teachers and students for technology up gradation.

4.6 Amount spent on maintenance in lakhs:

i) ICT	---
ii) Campus Infrastructure and facilities	---
iii) Equipment	13,200
iv) Others	1,26,900
Total:	1,40,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Since establishment of IQAC, awareness towards student support service has been continuously in progress. Associations such as Alumni, Parent Teacher Association, Present Students' Association have been formed so as to enhance awareness about Student Support Services.

5.2 Efforts made by the institution for tracking the progression

In view of tracking the progress of the College, the institution has made many efforts towards sustaining progress. Various committees are formed to maintain it

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
283	---	---	---

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	191	67.49		92	32.50

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
197	23	00	34	00	254	210	34	00	39	00	283

Demand ratio 1:1

Dropout %: 42

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Our College Students' aptitude for competitive examinations is high. So, the College makes extra efforts to provide required facilities for such interested students. For this, we organize guidance of persons with expertise. The College also provides two classrooms for study during whole night.

No. of students beneficiaries

21

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Faculties of the College informally counsel the students about their career opportunities and how to face the examinations and interviews regarding their jobs.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	---	---	---

5.8 Details of gender sensitization programmes

The College has formed a committee under the title of *Sexual Harassment Committee* which organizes more than two programmes every year. This year the Committee organized such three programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	---	---
Financial support from government	51	2295
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution.

The Vision and Mission of the institution are as follows:

1. To spread quality and value based education to each and every student residing in the remote and mountainous area of our College.
2. To mingle with the society to inculcate the society with hon. Dr. Bapuji Salunkhe's motto, "Education for Knowledge, Achievement and Culture."
3. To prepare a firm platform for the curricular and extra-curricular development of the students for their bright and successful future by finding their potentials and guiding them to face the competitive world.
4. To prepare healthy and responsible future generations to shoulder civic responsibilities.
5. To achieve community and social development through our various activities.

6.2 Does the Institution has a management Information System

Yes, the College has Management Information System.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum of the College is prescribed by the affiliating University. In this respect, we do not have much scope. However, there is a Board of Studies in the affiliating University whose chairman and members are elected from the faculties of the affiliated Colleges. In view of curriculum development, feedback and suggestions are invited and discussed so as to improve quality of the curriculum.

6.3.2 Quality improvement strategies adopted by the institution for each of the following:

Quality has been managed very skilfully by the institution so as to bring about improvement at every stage of the institution.

6.3.3 Examination and Reforms:

Examinations are conducted by the affiliated University. So, the College does not have any role in the matter of examination reforms. However, the College inspires the teachers for conducting tests, tutorials, organizing seminars and such other activities.

6.3.4 Research and Development:

For research and development, the College inspires the faculties to apply for minor and major research projects and also sanctions study leaves for research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

Our library provides all types of required access to the faculties and students. ICT equipment are made available for effective teaching purpose. Physical infrastructure is optimally utilised and the institute is making continuous efforts to provide spacious and infrastructural facilities.

6.3.6 Human Resource Management:

Being a small College, human resources are limited. These limited resources have been managed so as to utilise them marginally.

6.3.7 Faculty and Staff recruitment

Faculties and staffs have been recruited by the institution. The College does not do these recruitments.

6.3.8 Industry Interaction / Collaboration

The institution has developed good relationships with nearby industries. Out of our total number of students, some may get job opportunities in the said industries. Here, what these industries require from our students is important. So, the institution performs catalytic role by keeping students and industries intact. Frequent visits of the students to these industries are also planned to make our students know the actual working process of the industries.

6.3.9 Admission of Students

As per university rules and regulations, admissions are given purely on merit and as per backlog quota.

6.4 Welfare schemes for:

Teaching	Shri Swami Cooperative Credit Society provides loan to the teaching and non-teaching staff for various purposes.
Non teaching	As above
Students	---

6.5 Total corpus fund generated

5,00,000

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Joint Director	Yes	Institution
Administrative	Yes	Joint Director	Yes	Institution

6.8 Does the University / Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes N.A. No N.A.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating University has followed U.G.C. pattern in prescribing syllabi at different classes and for various subjects. Care has been taken to adhere strictly to the standards prescribed by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges

All possible efforts have been made to the affiliated University and constituent College to promote Colleges for autonomy.

6.11 Activities and support from the Alumni Association:

Regular meetings of Alumni Association are organised to discuss the College activities and difficulties regarding smooth progress of the College. Members of the alumni cooperates the institution with almost all types of help.

6.12 Activities and support from the Parent – Teacher Association:

Like Alumni Association, regular meetings of the Parent-Teacher Association are organised to discuss progress, difficulties and problems of the students. It helps to bring about over all progress of the students.

6.13 Development programmes for support staff:

For development of the staff, the institution provides the staff duty leaves for attending various conferences, workshops seminars, orientation and

6.14 Initiatives taken by the institution to make the campus eco-friendly:

The institution takes many initiatives such as tree plantation, preserving water in the campus and keeping the campus as oxygen zone to make it eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

At the beginning of the College, meetings of all committees are organized and tentative action plans are discussed and deadlines are decided to complete within stipulated times. Frequent meetings are held during the year so as to retrospect whether the expected milestones in the progress are crossed with the quality required to be maintained. If not, special efforts are made towards such activities.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) For imparting education to the students inhabiting in remote area, the institution personally visit the respective parents and persuade them to send their wards to College.
 - 2) The institution adopts poor students for educating them and provide for their educational expenses

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

For making our students aware of environmental balance, the College has started an interdisciplinary subject at B. A. part two. Students of the College are informally convinced to preserve environment and also taught the ways to preserve it.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The College maintains observation and audit of their activities through various paramrtres such as getting feedback from all stakeholders. Success of the College is also counted through other many media.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
