

**The Annual Quality Assurance Report (AQAR) of the IQAC for the
Academic Year 2016-17
Part – A**

I. Details of the Institution

1.1 Name of the Institution	Shri Swami Vivekanand Shikshan Sanstha Kolhapur's Shri Sant Gadgebaba Mahavidyalaya, Kapshi
1.2 Address Line 1	At Post Kapshi, Tal- Shahuwadi, Dist-
Address Line 2	As Above
City/Town	Kolhapur
State	Maharashtra
Pin Code	416 214
Institution e-mail address	Kap59.cl@unishivaji.ac.in
Contact Nos.	02329254642
Name of the Head of the Institution:	I/C Prin. Maruti Ranba Mangutkar
Tel. No. with STD Code:	02329254642
Mobile:	09421287467

Name of the IQAC Co-ordinator:

Dr. Jahangir Dastgir Nadaf

Mobile:

09822763692

IQAC e-mail address:

Kap59.cl@unishivaji.ac.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

NAAC/WR-SS/12958

1.4 NAAC Executive Committee No. & Date:

EC/62/RAR/011 dated 05/01/2013

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.ssgmkapashi.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	60.50	Aug.2003	Aug.2008
2	2 nd Cycle	C	1.83	Aug 2012	Jan. 2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

20/06/2003

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-2013 submitted to NAAC on (24/08/2014)
- ii. AQAR 2013-2014 submitted to NAAC on (24/02/2015)
- iii. AQAR 2014-2015 submitted to NAAC on (26/08/2015)
- iv. AQAR 2015-2016 submitted to NAAC on (25/08/2016)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

· ...

Shivaji University, Kolhapur

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="..."/>		
University with Potential for Excellence	<input type="text" value="..."/>	UGC-CPE	<input type="text" value="..."/>
DST Star Scheme	<input type="text" value="..."/>	UGC-CE	<input type="text" value="..."/>
UGC-Special Assistance Programme	<input type="text" value="..."/>	DST-FIST	<input type="text" value="..."/>
UGC-Innovative PG programmes	<input type="text" value="..."/>	Any other (<i>Specify</i>)	<input type="text" value="..."/>
UGC-COP Programmes	<input type="text" value="..."/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="00"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="19"/>
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: 02 Faculty 02

Non-Teaching Staff

02	Alumni	02	Others	...
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2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	0	International	0	National	0	State	0	Institution Level	0
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(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Helped to bring about discipline in the College routine activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
...	...

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management	...	Syndicate	...	Any other body	...
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Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	08	00	00	00
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	06	05	00	00

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	02	05	00	00	00	00	00	11	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

... ... 04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	04	05
Presented papers	03	13	05
Resource Persons	00	00	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In addition to classroom teaching, our faculties make use of audio-visual aids such as Overhead Projector, L.C.D., Television and so on as additional aids. For inculcating research culture stress is given on assigning research projects.

2.7 Total No. of actual teaching days during this academic year

208

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Evaluation, Moderation
Photocopy, Revaluation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

...

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I	86	01	01	16	26	22
B.A. II	71	00	07	23	22	16
B.A. III	49	07	12	21	09	00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC of the college introduces various innovative ideas, techniques and plans to the faculties and help them showing how to initiate those activities and later monitor the progress of them.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	...
UGC – Faculty Improvement Programme	...
HRD programmes	...
Orientation programmes	...
Faculty exchange programme	...
Staff training conducted by the university	...
Staff training conducted by other institutions	...
Summer / Winter schools, Workshops, etc.	...
Others	...

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	04	00	01
Technical Staff	11	04	03	04

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Following are the initiatives of IQAC that Sensitize/Promote Research Climate in the institution:

- Organising Seminars
- Display of Wallpapers
- Subject Associations
- Providing leaves for research work and such.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number
Outlay in Rs. Lakhs	'''	'''	'''	'''

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number
Outlay in Rs. Lakhs

3.4 Details on research publications

	International	National	Others
Peer Review Journals	...	02	01
Non-Peer Review Journals
e-Journals
Conference proceedings	03	06	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number
Sponsoring agencies

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	...
	Granted	...
International	Applied	...
	Granted	...
Commercialised	Applied	...
	Granted	...

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

02

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 00 State level 00

National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 00 State level 00

National level 00 International level 00

3.23 No. of Awards won in NSS:

University level 00 State level 00

National level 00 International level 00

3.24 No. of Awards won in NCC:

University level 00 State level 00

National level 00 International level 00

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="00"/>		
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="04"/>	Any other	<input type="text" value="00"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Gathered and contributed funds for communal harmony as the part of social responsibility.
- Several N.S.S. activities such as free HB check-up camp for women, construction of rivulets,
- Village cleaning organized for the benefit of the society residing in the vicinity of our College so as to form the habit of hygienic and clean life.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.75 acres	---	---	1.75 acres
Class rooms	08	---	---	---
Laboratories	---	---	---	---
Seminar Halls	01	---	---	---
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	---	12	UGC	12
Value of the equipment purchased during the year (Rs. in Lakhs)	---	.51998	UGC	.51998
Others	---	.40445	UGC	.40445

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4065	356130	38	...	4103	356130
Reference Books	6869	785469	249	11475	7118	796744
e-Books						
Journals	14	5700	14	5700
e-Journals						
Digital Database						
CD & Video					28	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (Library)
Existing	19	00	01	00	00	03	00	01
Added	00	01	01	00	00	00	00	00
Total	19	01	02	00	00	03	00	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The college has its own computer laboratory with more than 15 computers with internet access for the faculties and students. Here all type of training is given to the student and faculties.

4.6 Amount spent on maintenance in Lakhs :

i) ICT	12,950
ii) Campus Infrastructure and facilities	1,700
iii) Equipments	00
iv) Others	00
Total :	14650

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Since its establishment, the IQAC has been continuously implementing programmes related to student support service. Associations such as Alumni, Parent Teacher Association, Present Students' Association have also been in progress so as to enhance Student Support Services.

5.2 Efforts made by the institution for tracking the progression

In view of tracking the progress of the College, the institution has made many efforts towards sustaining progress.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	00			00	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
259	32	00	46	01	338	204	21	00	37	01	263

Demand ratio 1:1 Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Our College Students' aptitude for competitive examinations is high. So, the College makes extra efforts to provide required facilities for such interested students. For this, we organize guidance of persons with expertise. The College also provides two classrooms for study during whole night.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Faculties of the College informally counsel the students about their career opportunities and how to face the examinations and interviews regarding their jobs.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil

5.8 Details of gender sensitization programmes

The College has formed a committee under the name of *Sexual Harassment Committee* which organizes more than two programmes every year. This year the Committee organized such three programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level ... National level ... International level ...

No. of students participated in cultural events

State/ University level ... National level ... International level ...

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level ... National level ... International level ...

Cultural: State/ University level ... National level ... International level ...

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	131	1,48,945
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level ... National level ... International level

Exhibition: State/ University level ... National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision and Mission of the institution are as follows:

1. To spread quality and value based education to each and every student residing in the remote and mountainous area of our College.
2. To mingle with the society to inculcate the society with hon. Dr. Bapuji Salunkhe's motto, "Education for Knowledge, Achievement and Culture."
3. To prepare a firm platform for the curricular and extra-curricular development of the students for their bright and successful future by finding their potentials and guiding them to face the competitive world.
4. To prepare healthy and responsible future generations to shoulder civic responsibilities.
5. To achieve community and social development through our various activities.

6.2 Does the Institution has a management Information System

Yes, the College has Management Information System.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum of the College is prescribed by the affiliating University. In this respect, we do not have much scope. However, there is a Board of Studies in the affiliating University whose chairman and members are elected from the faculties of the affiliated Colleges. In view of curriculum development, feedback and suggestions are invited and discussed so as to improve quality of the curriculum.

6.3.2 Teaching and Learning

Quality has been managed very skilfully by the institution so as to bring about improvement at every stage of the institution.

6.3.3 Examination and Evaluation

Examinations are conducted by the affiliated University. So, the College does not have any role in the matter of examination reforms. However, the College inspires the teachers for conducting tests, tutorials, organizing seminars and such other activities.

6.3.4 Research and Development

For research and development, the College inspires the faculties to apply for minor and major research projects and also sanctions study leaves for research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Our library provides all types of required access to the faculties and students. ICT equipment are made available for effective teaching purpose. Physical infrastructure is optimally utilised and the institute is making continuous efforts to provide spacious and infrastructural facilities.

6.3.6 Human Resource Management

Being a small College, human resources are limited. These limited resources have been managed so as to utilise them marginally.

6.3.7 Faculty and Staff recruitment

Faculties and staffs have been recruited by the institution. The College does not do these recruitments.

6.3.8 Industry Interaction / Collaboration

The institution has developed good relationships with nearby industries. Out of our total number of students, some may get job opportunities in the said industries. Here, what these industries require from our students is important. So, the institution performs catalytic role by keeping students and

6.3.9 Admission of Students

As per university rules and regulations, admissions are given purely on merit and as per backlog quota.

6.4 Welfare

schemes for

Teaching	Shri Swami Cooperative Credit Society provides loan to the teaching and non-teaching staff for various purposes.
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	...	Yes	Institutional Committee
Administrative	No	...	Yes	Institutional Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating University has followed U.G.C. pattern in prescribing syllabi at different classes and for various subjects. Care has been taken to adhere strictly to the standards prescribed by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

All possible efforts have been made to the affiliated University and constituent College to promote Colleges for autonomy.

6.11 Activities and support from the Alumni Association

Regular meetings of Alumni Association are organised to discuss the College activities and difficulties regarding smooth progress of the College. Members of the alumni cooperates the institution with almost all types of help.

6.12 Activities and support from the Parent – Teacher Association

Like Alumni Association, regular meetings of the Parent-Teacher Association are organised to discuss progress, difficulties and problems of the students. It helps to bring about over all progress of the students.

6.13 Development programmes for support staff

For development of the staff, the institution provides the staff duty leaves for attending various conferences, workshops seminars, orientation and

6.14 Initiatives taken by the institution to make the campus eco-friendly

The institution takes many initiatives such as tree plantation, preserving water in the campus and keeping the campus as oxygen zone to make it eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Students from this area are more interested in studying for competitive examinations. The College provide such students with two classrooms during nighttimes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

At the beginning of the College, meetings of all committees are organized and tentative action plans are discussed and deadlines are decided to complete within stipulated times. Frequent meetings are held during the year so as to retrospect whether the expected milestones in the progress are crossed with the quality required to be maintained. If not, special efforts are made towards such activities.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) For imparting education to the students inhabiting in remote area, the institution personally visit the respective parents and persuade them to send their wards to College.
- 2) The institution adopts poor students for educating them and provide for their educational expenses

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

For making our students aware of environmental balance, the College has started an interdisciplinary subject at B. A. part two. Students of the College are informally convinced to preserve environment and also taught the ways to preserve it.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The College maintains observation and audit of their activities through various paramrtres such as getting feedback from all stakeholders. Success of the College is also counted through other many media.

8. Plans of institution for next year

1. To prepare and send proposals to UGC for Minor and Major Research Projects.
2. To prepare and send proposals to UGC for Minor and Major Research Projects.
3. To start Coaching classes for various competitive examinations .
4. Providing access of computer laboratory to the students.

Name *Dr. Jahangir Dastgir Nadaf*

Name *I/C Maruti Ranba Mangutkar*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____
